



# The CIAC Paddle

## Helping You Navigate the IA Continuum



15<sup>th</sup> Edition, November 2014

### Command IA Coordinators

**The CIAC Paddle, 15<sup>th</sup> Edition.** Welcome to Fiscal Year 2015. With numerous events occurring throughout the world, we continue to provide you, CIACs and IA Sailors, with the most up to date information to make you successful. A few of those include the following: Veterans' Administration Open Burn Pit Registry, Noble Oscar process, ASN (MR&A) Memo – Limits on TDY Per Diem for Orders 180+ Consecutive Days, RWW FY2015 Schedule, and Requests for Orders/ORDMODs.

#### CIACs' Role

Especially during the current period of rapid changes in IA missions, your CIAC role remains critically important to the success of an IA Sailor's deployment. CIACs are the first-line support system to IA Sailors! The expectation is that your support to IAs replicates the support Sailors are accustomed to in normal Navy lifelines. Your support to your IA Sailors should at a minimum, match the level of support you would like to have if you and your family were executing an IA deployment. The USFF IA Support team is here to help you in your CIAC role. If you need assistance supporting an IA seek help from your command or contact us at: [usff.ia.fct@navy.mil](mailto:usff.ia.fct@navy.mil).

#### CIAC Basics

**CIACs, you are expected to ensure that your IA Sailors are:**

- Prepared to deploy before reporting to NMPS
- Contacted regularly during deployment to assess their needs and issues
- Provided your full support during their preparation, deployment and for nine months following their return

#### **The CIAC Keys to Success:**

- Complete the CIAC training modules on NKO!
- Fully utilize the Navy IA website and NFAAS CIAC Information tab!
- Be proactive to ensure your Sailors are prepared!
- Contact your Sailors as required!
- Document your actions in NFAAS!
- Ask questions!

#### Actions for CIACs

Reminder for all new CIACs... We recently added a third training course, Shaping Expectations, required for all CIACs available on [NKO](#). The CIAC required training courses are:

- USFF-CIACBT-1.0 (Basic Training)
- USFF-CIACRT-2.0 03 (Resources Training)
- USFF-CIACSET-1.0 03 (Shaping Expectations Training)

All courses are accessible under "Course Catalog Tab / Individual Augmentee Training / CIAC Training." Complete all three Training modules within 60 days of assignment as CIAC.

Additionally, you should review [CIAC FAQs](#), and become familiar with the newly revised [Navy IA website](#).

**Effective communication** is the tool you use to stay connected with your IA during their deployment. Some communication best practices include:

- **Professional communication:** Be aware that the promptness and tone of your calls and/or emails has a direct impact on an IA's perception of Navy support.
- **Routine contact:** Based on the desired contact periodicity indicated in NFAAS, be sure to routinely contact your IA Sailors and their families to check up on their needs.

#### Pre-Deployment

##### **Deployment Orders & Order Modifications Requests**

Over the last few months USFF IA Support has received a noticeable increase in the number of requests for copies of deployment orders and order modifications (ORDMODs) from CIACs, Sailors, and NOSCs. Some have not received through message traffic or other reasons. For some, messages have not been released; NOSCs have not checked message traffic and other reasons.

If you are deploying and have not received your orders in the specified timeframe, first contact your NOSC/CIAC or Parent Command/CIAC. If issues have not been resolved, NOSC and Parent Command CIACs are recommended to contact [NESA \(Noble Eagle Sailor Advocacy\)](#). NESA is directly connected to PERS-46 who writes the orders/ORDMODs. They will surely know the status and have direct access to your orders/ORDMODs. Your last option should be [USFF IA Support](#) if you are not successful with the above two options.

#### Boots-on-Ground

##### **New Joint Travel Regulations (JTR) Policy (Per Diem) for Long Term Temporary Duty (TDY) -**

New JTR policy for long term TDY became effective 01 Nov 2014. As of 01 Oct 2014, Assistant Secretary of the Navy (Manpower & Reserve Affairs) – ASN (M&RA) memorandum authorized TDY orders greater than 180 days at one location in duration (up to 365) for personnel in support of Contingency Operations. IA orders are typically greater than 180 days. A new policy on per diem, as reflected in the JTR, will apply to these TDY orders. For these orders, a per diem rate of 55% of the maximum locality rate will apply. This 55% will be applied to both lodging costs, if incurred along with meals and incidental

expenses (M&IE). If no lodging costs are incurred (e.g., member purchases a home at TDY location or stays with friends/relatives, etc.), no lodging per diem will be paid.

For those who have executed orders in excess of 180 days prior to 01 Oct 2014, the per diem authorized in those orders will apply for the duration of those orders.

The other new changes to the JTR of 01 Nov 2014 apply to orders that are 30-180 days in length. Although most IA orders exceed 180 days, if your orders fall into this category, a flat rate of 75% per diem of max locality rate will apply for those orders.

Additional information regarding these new per diem authorizations are posted on the Navy IA website under [Travel Pay](#). Contact your servicing PSD/travel office for further clarification or email questions to [USFF IA Support](#).

**Department of Defense Authorizes Global War on Terrorism Expeditionary Medal for Operation Inherent Resolve** - The Department of Defense announced today that service members deployed abroad in support of Operation Inherent Resolve are eligible for the [Global War on Terrorism Expeditionary Medal in support of Operation Inherent Resolve](#).

This award provides immediate recognition to our service members supporting efforts to eliminate the terrorist group ISIL and the threat it poses to Iraq, the region and the wider international community.

Service members must be deployed abroad to an approved area of eligibility in support of Operation Inherent Resolve in order to qualify for the medal. These locations include the land, airspace, and territorial waters of: Bahrain, Cyprus, Egypt, Iran, Iraq, Israel, Jordan, Kuwait, Lebanon, Qatar, Saudi Arabia, Syria, Turkey, United Arab Emirates, the Mediterranean Sea east of 25° Longitude, the Persian Gulf, and the Red Sea. Additionally, the medal is approved retroactively beginning on June 15, 2014.

### **Re-Deployment**

**Veterans Administration Airborne Hazards & Open Burn Pit Registry** – If you are a Veteran or Service member who served in the Southwest Asia theater of operations after August 2, 1990, or in Djibouti, Africa or Afghanistan after September 11, 2001, you are eligible to participate in the Airborne Hazards and Open Burn Pit Registry. If so, sign up now in the [VA registry](#). A mobile app is also available for access and registering. If you know of fellow Sailors who have served before you in these areas, be sure to inform them as well. The links above provide a wealth of information to include: FAQs, sign up directions as well as contact information. Upon completion of registering, please send an email to [USFF IA Support](#) and place “VA Burn Pit Registry” in the subject line. We would like to know the number of IA Sailors who have completed the VA Burn Pit Registry.

**Returning Warrior Workshop (RWW)** – The [Returning Warrior Workshop \(RWW\)](#) is available at no cost to Reserve Component (RC) and Active Component (AC) Sailors who served as Individual Augmentees. At an RWW, they learn how to overcome the challenges at home and/or the struggles associated with transitioning from deployment/combat back to civilian life.

Qualifying participants include RC and AC Sailors who served as an IA and a guest. The guest could be a spouse, significant other, close family member, or friend. Workshops are comprised of group presentations, small group breakout sessions, vendor informational sessions and one-on-one counseling in a conference-style setting. Facilitators are carefully selected and trained to help the participants through potentially sensitive and emotional discussions. They include senior officer and enlisted personnel in the nurse corps, medical and social work fields, and chaplains.

View the [FY 2015 RWW Schedule](#) to assist your Sailor with reserving a seat for them because they fill up fast. **Notice for AC Sailors:** If your command is unable to fund your transportation to a scheduled RWW, send an email to [USFF IA Support](#). Place "Returning Warrior Workshop" in the subject line and include your full name, rank, command, email address, and phone number to request transportation funding.

### **Feedback**

Your suggestions for improving the IA process and/or the CIAC program are greatly appreciated. Please send any feedback to: [USFF IA Support](#).

### **Information You Need to Know!**

- ❖ [VA Open Burn Pit Registry](#)
- ❖ [CNIC Family Connection–October & November 2014](#)
- ❖ [FY2015 Returning Warrior Workshop \(RWW\) Schedule](#)
- ❖ Navy IA website, [www.ia.navy.mil](#)
- ❖ Deployment Health Assessment (DHA) website, [www.dha.navy.mil](#)
- ❖ [Individual Deployment Support Specialists \(IDSS\)](#)
- ❖ Visit the [Navy IA Hall of Honor & In Memoriam](#)
- ❖ Like us on Facebook at [www.facebook.com/NavyIA](#)
- ❖ Follow us on Twitter at [www.twitter.com/Navy\\_IA](#)
- ❖ [Navy IA Mobile Apps](#): iPhone and Android Platforms
- ❖ Emergency Numbers:
  - [ECRC](#) 24/7 Family Hotline: 1-877-364-4302, [ecrc.fs.fct@navy.mil](#)
  - [FEMA](#): 1-877-621-FEMA(3362)
  - [American Red Cross](#): 1-866-438-4636
  - [Military OneSource](#): 1-800-342-9647
  - [TRICARE](#): 1-888-363-2273