



DIVE
USCG ADMINISTRATION
(WAD)
Checklist

UPDATED October 2013

SAFETY REVIEW ITEMS - USCG ADMINISTRATION

A. PUBLICATIONS AND INSTRUCTIONS

1. (A01) DOES THE COMMAND ORGANIZATION MANUAL INCLUDE A DIVING BILL? IS THE SHIP DIVING (REPAIR) SAFETY CHECKLIST PART OF THE DIVING BILL?

REF: u.S. NAVY DIVE MANUAL CH 6 Fig 6-20

COMDTINST M3150.1 Series CH 1 Sec 1.E.2 & Appendix A

C R NA UA

Repeat

Significant

PMS

2. (A02) IS THERE AN EFFECTIVE MEANS OF ENSURING ALL DIVERS ARE KEPT UP

TO DATE ON ALL THE CURRENT AIG-239 EFFECTIVE DIVING ADVISORY

MESSAGES?

REF: COMDTINST M3150.1 Series CH 1 Sec B.7.k

C R NA UA

Repeat

Significant

PMS

3. (A03) IS THERE AN EFFECTIVE MEANS OF ENSURING ALL DIVERS ARE KEPT UP

TO DATE ON ALL THE DIVING SAFETY LINES?

REF: COMDTINST M3150.1 Series CH 1 Sec B.7.k

C R NA UA

Repeat

Significant

PMS

4. (A04) IS ALL DIVING EQUIPMENT ON THE AUTHORIZED FOR MILITARY
USE (AMU) LIST OR COAST GUARD AUTHORIZED WAIVER? IS THE AMU
LIST AND COAST GUARD AUTHORIZED WAIVERS READILY AVAILABLE TO
THE DIVING OFFICER/SUPERVISOR?

REF: U.S. NAVY DIVE MANUAL

COMDTINST M3150.1 SERIES CH 4 Sec B.1

C R NA UA

Repeat

Significant

PMS

5. (A05) IS AN UP-TO-DATE U.S. NAVY DIVING MANUAL READILY ACCESSIBLE

TO ALL DIVING PERSONNEL?

REF:

COMDTINST M3150.1 Series CH 1 Sec A.3

C R NA UA

Repeat

Significant

PMS

6. (A06) IS AN UP-TO-DATE U.S. COAST GUARD DIVING MANUAL READILY
ACCESSIBLE TO ALL DIVING PERSONNEL?

REF: COMDTINST M3150.1 Series CH 1 Sec A.3

C R NA UA

Repeat

Significant

PMS

B. RECORDS AND LETTERS OF DESIGNATION

7. (B10) IS THE COMMAND SUBMITTING DIVES INTO THE DIVE JUMP REPORTING

SYSTEM (DJRS) ?

REF: COMDTINST M3150.1 SERIES CH 2 Sec A.2.a

U.S. NAVY DIVE MANUAL CH 5 Par 5-9

C R NA UA

Repeat

Significant

PMS

8. (B12) DO INDIVIDUAL DIVERS MAINTAIN PERSONAL DIVE LOGS?

REF: COMDTINST M3150.1 SERIES CH 2 Sec A.2.a

C R NA UA

Repeat

Significant

PMS

9. (B13) ARE DIVERS CONDUCTING THE MINIMUM NUMBER OF DIVES EVERY SIX
MONTHS TO MAINTAIN THEIR QUALIFICATIONS? COMMAND REQUIRED TO

PROVIDE SURVEY TEAM WITH A LIST OF ALL COMMAND'S DIVERS.

REF: COMDTINST M3150.1 SERIES CH 3 Sec B.6

C R NA UA

Repeat

Significant

PMS

10. (B14) IS THE COMMAND DIVING OFFICER DESIGNATED IN WRITING BY THE
COMMANDING OFFICER?

REF: COMDTINST M3150.1 SERIES CH 2 Sec C.2.b
U.S. NAVY DIVE MANUAL CH 6 Par 6-8.3

C R NA UA
 Repeat
 Significant
 PMS

11. (B15) ARE DIVER COMPETENCIES ENTERED INTO DIRECT ACCESS?

REF: COMDTINST M3150.1 SERIES CH 2 Sec C.2.a

C R NA UA
 Repeat
 Significant
 PMS

12. (B16) ARE DIVE TEAM LEADERS DESIGNATED IN WRITING BY THE COMMANDING
OFFICER?

REF: DOGINST 3150.1

C R NA UA
 Repeat
 Significant
 PMS

13. (B17) ARE DIVING SUPERVISORS DESIGNATED IN WRITING BY THE COMMANDING
OFFICER?

REF: COMDTINST M3150.1 SERIES CH 2 Sec C.2.b
U.S. NAVY DIVE MANUAL CH 6 Par 6-8.6.4

C R NA UA
 Repeat
 Significant
 PMS

14. (B18) ARE PERSONNEL AUTHORIZED TO CONDUCT AIR SAMPLING DESIGNATED BY
THE DIVING OFFICER?

REF: COMDTINST M3150.1 SERIES CH 4 Sec C.3.

C R NA UA
 Repeat
 Significant
 PMS

15. (B20) ARE ALL PHYSICALLY QUALIFIED DIVERS UP TO DATE ON THEIR PHAS
INCLUDING SKIN CANCER SCREENING AND DIVING PHYSICALS?

REF: MANUAL OF THE MEDICAL DEPARTMENT (NAVMED P-117)
COMDTINST M6000.1 SERIES CH. 3, SEC.H

C R NA UA
 Repeat
 Significant
 PMS

16. (B21) ARE PHYSICAL SCREENING TESTS CONDUCTED ANNUALLY?
REF: COMDTINST M3150.1 SERIES CH 3 Sec A.5.a

C R NA UA
 Repeat
 Significant
 PMS

17. (B22) ARE OPERATIONAL RISK MANAGEMENT (ORM) PRACTICES USED FOR
PLANNING DIVE OPERATIONS AND TRAINING?
REF: U.S. NAVY DIVE MANUAL CH 6 Par 6-1.1
COMDTINST M3150.1 SERIES CH 1 Sec C.6

C R NA UA
 Repeat
 Significant
 PMS

18. (B23) IS ORM DOCUMENTATION RETAINED ONBOARD FOR 60 DAYS FOLLOWING
EACH DIVE EVOLUTION?
REF: COMDTINST M3150.1 SERIES CH 1 Sec C.6

C R NA UA
 Repeat
 Significant
 PMS

19. (B24) HAVE ALL DIVE RELATED INJURIES, MECHANICAL INJURIES, EQUIPMENT
FAILURES, AND DIVE INCIDENTS BEEN REPORTED TO COAST GUARD HEAD
QUARTERS?
REF: COMDTINST M3150.1 SERIES CH 2 Sec A.4

C R NA UA
 Repeat
 Significant
 PMS

20. (B42) ARE DIVERS DESIGNATED IN WRITING BY THE COMMANDING OFFICER?
REF: COMDTINST M3150.1 Series CH 1 Sec B.10.a

C R NA UA
 Repeat
 Significant
 PMS

C. DIVING PROCEDURES AND SYSTEM CERTIFICATION

21. (C26) HAS THE COMMAND COMPLETED A DIVING OPERATIONAL READINESS
ASSESSMENT (DORA) IN THE PAST 12-14 MONTHS?
REF: USCG DORA INST (PENDING)

C R NA UA
 Repeat
 Significant
 PMS

22. (C27) DOES THE COMMAND HAVE A COPY OF THEIR LAST DIVING OPERATIONAL READINESS ASSESSEMENT (DORA) RESULTS?
REF: USCG DORA INST (PENDING)

C R NA UA
 Repeat
 Significant
 PMS

23. (C32) DOES THE COMMAND MEET THE MANNING REQUIREMENTS TO CONDUCT SAFE DIVING OPERATIONS?

REF: COMDTINST M3150.1 SERIES CH 1 Sec C.4.a
U.S. NAVY DIVE MANUAL CH 6 Fig 6-16

C R NA UA
 Repeat
 Significant
 PMS

24. (C33) ARE AIR SAMPLES ANALYZED AND DO THEY MEET AIR PURITY REQUIREMENTS?

REF: U.S. NAVY DIVE MANUAL CH 4 Par 4-3.1
COMDTINST M3150.1 SERIES CH 4 Sec C.4

C R NA UA
 Repeat
 Significant
 PMS

25. (C34) IS COMMAND RETAINING AIR SAMPLING RESULTS FOR 3 YEARS?

REF: COMDTINST M3150.1 SERIES CH 4 Sec C.7

C R NA UA
 Repeat
 Significant
 PMS

26. (C35) IS THE EMERGENCY ASSISTANCE CHECKLIST FROM THE U. S. NAVY DIVING MANUAL OR AN APPROPRIATELY TAILORED EMERGENCY RESPONSE CHECKLIST BEING USED TO SUPPORT DIVE OPERATIONS?

REF: U.S. NAVY DIVE MANUAL CH 6 Fig 6-22

C R NA UA
 Repeat
 Significant
 PMS

27. (C36) DOES THE COMMAND MEET THE DIVER ALLOWANCES AS PER COAST GUARD DIVE MANUAL?

REF: COMDTINST M3150.1 SERIES CH 2 Sec C.3

C R NA UA
 Repeat
 Significant
 PMS

D. MAINTENANCE

28. (D37) IS THE COMMAND FOLLOWING COAST GUARD POLICIES FOR TAG OUT/LOCK OUT PROCEDURES?

REF: COMDTINST 9077.1 Series

C R NA UA

Repeat

Significant

PMS

29. (D38) IS A PREVENTIVE MAINTENANCE PROGRAM (PMS) IMPLEMENTED FOR ALL

DIVING AND DIVING SUPPORT EQUIPMENT? IF NOT, HAS A FBR
BEENSUBMITTED FOR EQUIPMENT LACKING COVERAGE? ARE EQUIPMENT
MAINTENANCE MANUALS FOLLOWED IN THE INTERIM.

REF: COMDTINST M3150.1 SERIES CH 4 Sec A.2

C R NA UA

Repeat

Significant

PMS

30. (D39) IS DIVE EQUIPMENT SERIALIZED FOR TRACKING PMS.

REF: COMDTINST M3150.1 SERIES CH 4 Sec A.2

C R NA UA

Repeat

Significant

PMS

USCG ADMINISTRATION

COMMAND NAME:

LOCATION:

UIC:

DATE:

SURVEYOR(S):

NO. COMPLETE:

NO. REQ ACTION:

NOT APPLICABLE:

Q #	Question	Result	Sig	Rep	PMS
1	WADA01	C R N U			
2	WADA02	C R N U			
3	WADA03	C R N U			
4	WADA04	C R N U			
5	WADA05	C R N U			
6	WADA06	C R N U			
7	WADB10	C R N U			
8	WADB12	C R N U			
9	WADB13	C R N U			
10	WADB14	C R N U			
11	WADB15	C R N U			
12	WADB16	C R N U			
13	WADB17	C R N U			
14	WADB18	C R N U			
15	WADB20	C R N U			
16	WADB21	C R N U			
17	WADB22	C R N U			
18	WADB23	C R N U			
19	WADB24	C R N U			
20	WADB42	C R N U			
21	WADC26	C R N U			
22	WADC27	C R N U			
23	WADC32	C R N U			
24	WADC33	C R N U			
25	WADC34	C R N U			
26	WADC35	C R N U			
27	WADC36	C R N U			
28	WADD37	C R N U			
29	WADD38	C R N U			
30	WADD39	C R N U			